



# Durham Appearance Commission

*Cultivate visual appeal & recognize the benefits of good design, which enhance quality of life.*

## M i n u t e s

February 21, 2018 ■ 6:00 p.m.

**Conference Room GA**

Ground Floor, City Hall

### I. Call to Order

- Members Present: Mike Miller(MM), Ellen Weinstein(EW), Rick Crawford(RC), Erik Mehlman(EM), Fred Jernigan(FJ), Mitch Tuchman(MT), Miguel Jackson(MJ), Marc Reibold(MR), Pam Porter(PP), Ted Maynor(TM), Alvaro Quintana(AQ), Jessica Braverman(JB)
- Members Absent (Excused): Lyn McClay(LM)
- Members Absent/Tardy: Stephanie Strickland (SS)
- Staff Liaison: Matthew Filter(MF)

### II. Approval of Minutes

- Minutes approved unanimously

### III. Adjustments to Agenda

- None

### IV. Treasurer's Report

- \$2,500 CCPD funds
- \$2,655.87 KDB funds
- MF notes that without new deposits into the KDB account, the DCCAC is deficit spending on an annual basis; MM and EW acknowledge
- MF asks that DCCAC members vote for all expenditures and inform MF of monies needed before submitting receipts

### V. Committee Reports

- Golden Leaf Committee
  - Decided to use county courthouse for event 4/19
  - Using Bon Vivant for food
  - Total of 22 submittals
  - Awards are being designed at this time
  - Jury to occur 3/17 10am at Little and Assoc
  - Looking for 3rd juror – non architect or landscape architect
  - Send any recommendations to committee
  - Add notice of “submissions closed” to website
  - Peoples’ choice awards kickoff 3/1 for two weeks
- UDO Review Committee
  - Nothing to report
- Interlocal Agreement / By-laws Committee

- Approved interlocal agreement – next step: update by-laws
- Education and Engagement Committee
  - EM/JB have received commitments from Leaf & Limb (and Trees Durham), Bee Downtown, and Honey Girl Meadery for an upcoming event
  - The theme will be something along the lines of “Garden to Glass” (thanks RC) and cover pollinators, to hives, to products through three Durham businesses
  - E+E committee to put together info to present and promote at GLAwards
  - Design a graphic for use on a slide and/or for other event promotions
  - Can we promote the Arbor Day Tree planting event to be held at Durham Central Park and sponsored by KDB:  
<https://keepdurhambeautiful.org/events/2018/3/2/tree-planting-at-durham-central-park>
  - Ideas
    1. give write up to MF to get out to city/county
    2. Give to MF for Amy Blaylock
    3. AIA, ALSA, etc
    4. Facebook page
    5. Golden Leaf website
    6. Sidenote: DCCAC has an Instagram account and Facebook. Does anyone want to run the DCCAC Social Media?

#### **VI. New Business & Announcements**

- 2017 Annual Report presented by MM
- Motion made to authorize payment for security for GLA at courthouse; approved unanimously
- MF provides download on Old West Durham NPO under development at this time; RC requests a copy of the text forwarded to all members
- MM references renovation of old county courthouse and the art budget
- DCCAC name mentioned in reference to assistance at a recent County Meeting
- MM notes that the DCCAC was also mentioned for input on the relocation of the recently destroyed statue

#### **VII. Adjournment**